

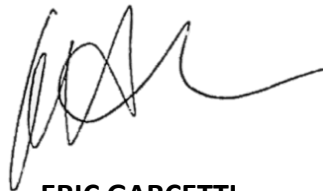
TRANSMITTAL

To: **THE COUNCIL**

Date: **11/18/22**

From: **THE MAYOR**

TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.

A handwritten signature in black ink, appearing to read 'Eric Garcetti', with a stylized, flowing script.

(Andre Herndon) for

ERIC GARCETTI
Mayor

LOS ANGELES POLICE COMMISSION

BOARD OF POLICE COMMISSIONERS

WILLIAM J. BRIGGS, II
PRESIDENT

EILEEN M. DECKER
VICE PRESIDENT

DALE BONNER
MARIA LOU CALANCHE
STEVE SOBOROFF

MARIA SILVA
COMMISSION EXECUTIVE ASSISTANT II



ERIC GARCETTI
MAYOR

RICHARD M. TEFANK
EXECUTIVE DIRECTOR

MARK P. SMITH
INSPECTOR GENERAL

EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

November 8, 2022

BPC #22-238(a)

The Honorable Eric Garcetti
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

Attention: Heleen Ramirez

Dear Honorable Mayor:

RE: DONATION OF HOLIDAY PARTY EXPENSES, VALUED AT \$40,966.26 FROM THE
MISSION COMMUNITY POLICE COUNCIL FOR THE BENEFIT OF MISSION AREA

At the regular meeting of the Board of Police Commissioners held Tuesday, November 8, 2022 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA
Commission Executive Assistant II

Attachment

c: Chief of Police

INTRADEPARTMENTAL CORRESPONDENCE

RECEIVED
NOV 02 2022

POLICE COMMISSION

October 26, 2022
1.10

TO: The Honorable Board of Police Commissioners

REVIEWED BY: *[Signature]* 11/2/22
RICHARD M. TEFANK
EXECUTIVE DIRECTOR
DATE

FROM: Chief of Police

SUBJECT: APPROVAL OF MONETARY DONATION – REPORT NO. 24

RECOMMENDED ACTION

1. That the Board of Police Commissioners APPROVE the Los Angeles Police Department's (Department) Report and TRANSMIT to the Mayor and City Council for ACCEPTANCE of the below donations.

DONOR:

Mission Community Police Council
11121 N. Sepulveda Blvd
Mission Hills, CA 91345

RECIPIENT:

A. (#22-099) Mission Area

PURPOSE:

Holiday Party

AMOUNT:

\$40,966.25

DONOR:

Foothill Area Boosters Association
12760 Osborne Street
Pacoima, CA 91331

RECIPIENT:

B. (#22-121) Foothill Area

PURPOSE:

Holiday Party

AMOUNT:

\$39,000.00

DISCUSSION

- A. (#22-099) This unsolicited, monetary donation was offered to Mission Area to utilize for their upcoming holiday party which will take place on January 13, 2023. The donation is valued at \$40,966.25 which will cover charges for food/beverage, prizes, decorations, and entertainment for 300 employees and guests. The donor, Mission Community Police Council, made no donations to the Department in 2021 and 2020, and five donations in 2019 valued at \$23,342.09. For questions regarding this donation, please call Captain James R. Townsend, Commanding Officer, Mission Area, at (818) 838-9980.

- B. (#22-121) This solicited, monetary donation will cover the cost of the holiday party which will take place on January 7, 2023. The donation is valued at \$39,000.00 and will cover charges for food/beverage, prizes, decorations, and entertainment for 250 employees and guests. The donor, Foothill Area Boosters Association, made one donation to the LAPD in 2021 valued at \$1,150.00; 31 donations in 2020 valued at \$121,540.67; and two donations in 2019 valued at \$17,098.00. For questions regarding this donation, please call Captain Johnny Smith, Commanding Officer, Foothill Area, at (818) 756-8860.

The donors have been vetted by the respective divisions. The donors are private organizations or citizens who have offered their assistance to the aforementioned divisions. The donors have not entered into, performed under, or sought after a contract with the Department; they have not attempted to influence the Department in the past year in a way that would have a direct effect on any individual or Booster Association. The donors may have licenses, permits or other entitlements for use that the Department has influence over; however, there are no open investigations or other potential factors that may give the appearance of conflict of interest in accepting these donations. No expressed or implied commitments or promises were made to the donors or representatives of the donors. The donors will not receive any preferential treatment, endorsement or recommendation and the donors are not allowed the use of any Department patents.

Administrative Services Bureau has reviewed the donations and ensured the commands verified there are no personal relations or conflicts associated with the involved vendors. The donations have been submitted in accordance with Section 5.467 et seq. of the Los Angeles Administrative Code, which provides for the receipt and acceptance of donations to the Department.

Respectfully,



MICHEL R. MOORE
Chief of Police

**BOARD OF
POLICE COMMISSIONERS**
Approved *November 5, 2022*
Secretary *Rebecca Murray*

Attachments

INTRADEPARTMENTAL CORRESPONDENCE

22-099
24B

September 17, 2022
7.7

TO: Commanding Officer, Administrative Services Bureau

FROM: Commanding Officer, Mission Area

SUBJECT: ACCEPTANCE OF DONATION - REVISED

It is requested that Administrative Services Bureau approve and forward this correspondence to the Board of Police Commissioners to accept the UNSOLICITED monetary donation of \$40,966.25 to pay for the Mission Area holiday party. The donation will be used towards paying for the event which will take place on January 13, 2023. The following is a cost/estimate for the event:

Hyatt Regency Valencia - 300 People (\$74 + Service Charge + tax)	\$30,386.25
Entertainment - Comedian/Magician	\$2,000.00
Photobooth (5 hours - 2 booths)	\$1,000.00
Centerpieces (\$40) 30 tables plus reception tables = 32	\$1,280.00
DJ (5 hours - includes music, microphone, lights,)	\$1,500.00
Grand Prize - 80" TV	\$1,500.00
Grand Prize - Smoker/Grill	\$900.00
20 Gift Cards at \$50 each – Amazon (5) Target (5) Best Buy (5)	\$1,000.00
Home Depot (5)	
Laptops (2 at \$700 each)	\$1,400.00
Total	<u>\$40,966.25</u>

Any unused funds will be returned to the donor and any cost over the donation amount will be paid by the Mission Station Fund. This donation will not be accepted nor placed in use until the Department receives approval from the Board of Police Commissioners, as per the Los Angeles Police Department Manual, Volume III, Section 350.20.

DONOR INFORMATION:

Mission Community Police Council (MCPC)
11121 N. Sepulveda Blvd
Mission Hills, CA 91345

The MCPC is Mission Area's Booster organization who offered assistance to cover the majority of the cost for the holiday party. The MCPC has not entered into, performs under, or seeks a contract with the Department; has not attempted to influence the Department in the past year that would have a direct effect on MCPC, and does not have any licenses, permits or other entitlements for use that the Department has influence over. MCPC is located in Mission Hills Area, and, to our knowledge, there are no potential factors that may give the appearance that there may be a conflict of interest in accepting this donation.

Commanding Officer, Administrative Services Bureau

Page 2

7.7

If you have any questions or need additional information, please contact me or Mission Patrol Adjutant, Sergeant Ignacio Murillo, at (818) 838-9980.

A handwritten signature in black ink, appearing to read 'J. Townsend', with a stylized, flowing script.

JAMES R. TOWNSEND, Captain
Commanding Officer
Mission Area

APPROVED:

A handwritten signature in blue ink, appearing to read 'A. S. Hamilton', with a stylized, flowing script.

ALAN S. HAMILTON, Deputy Chief
Commanding Officer
Operations-Valley Bureau

INTRADEPARTMENTAL CORRESPONDENCE

22-121
24A

September 19, 2022
7.2

TO: Commanding Officer, Administrative Services Bureau

FROM: Commanding Officer, Foothill Area

SUBJECT: ACCEPTANCE OF DONATION

It is requested that Administrative Services Bureau approve and forward this correspondence to the Board of Police Commissioners to accept the solicited monetary donation of \$39,000.00 to pay for the Foothill Area Holiday Party scheduled for January 7, 2023. Foothill Area anticipates 250 employees and guests will be in attendance. Any remaining funds will be returned to the donor. This donation will not be accepted nor placed in use until the Department receives approval from the Board of Police Commissioners, as per the Los Angeles Police Department Manual, Volume III, Section 350.20.

DONOR INFORMATION:


Foothill Area Boosters Association (FABA)
FABA Treasurer: Don Hoffman
12760 Osborne Street
Pacoima, CA 91331

Foothill Area Boosters Association is a private organization who offered assistance to Foothill Area. The Foothill Area Boosters Association has not entered into, performs under, or seeks a contract with the Department; has not attempted to influence the Department in the past year that would have a direct effect on Foothill Area Booster Association; and does not have any licenses, permits or other entitlements for use that the Department has influence over. Foothill Area Boosters Association is located in Pacoima and, to our knowledge, there are no potential factors that may give the appearance that there may be a conflict of interest in accepting this donation.

If you have any questions, please contact Adriana Beltran-Herrera, Foothill Area Adjutant at (818) 756-8860.

APPROVED:


JOHNNY SMITH, Captain
Commanding Officer
Foothill Area


ALAN S. HAMILTON, Deputy Chief
Commanding Officer
Operations-Valley Bureau

Expense Report

Purpose: Holiday Party

Statement Number: 9/19/2022

Department LAPD - Foothill Area

Date	Description	Date Paid	Total
7-Jan-23	Meal @ \$56 X 250	Jan-23	\$14,000.00
	Venue Rental		\$3,000.00
	Setup and Service Items		\$1,000.00
	Service Charge		\$6,200.00
	Estimated taxes		\$2,000.00
	Late Night Snack		\$4,000.00
	Holiday Décor		\$1,000.00
	Misc Expenses		\$800.00
	Entertainment		\$3,000.00
	Cash Prizes		\$4,000.00
Total			\$38,000.00

OFFICIAL CORRESPONDENCE REVIEW

INITIATED BY: (NAME, BUREAU OR DIVISION, ETC.)		DATE	
Captain James R. Townsend, Mission Area Commanding Officer		September 17, 2022	
STAFF OFFICER ASSIGNED: (NAME, BUREAU OR DIVISION, PHONE EXTENSION, ETC.)			
Sergeant Ignacio Murillo, Mission Patrol Adjutant, at (818) 838-9980			
SUBJECT: REQUEST TO ACCEPT DONATION – REVISED			

	REVIEWED BY:	ATTN	REVIEWED BY:
	OPERATIONS-CENTRAL BUREAU	MM 3B	DIRECTOR, OFFICE OF OPERATIONS
	OPERATIONS-SOUTH BUREAU	3A	OFFICE OF OPERATIONS, ADDO
	OPERATIONS-WEST BUREAU		CHIEF OF DETECTIVES
2	OPERATIONS-VALLEY BUREAU		CHIEF OF STAFF
1	MISSION AREA		PERSONNEL DIVISION
	SCIENTIFIC INVESTIGATION DIVISION		INTERNAL AFFAIRS GROUP
	INFORMATION TECHNOLOGY BUREAU		OFFICE OF SPECIAL OPERATIONS
	NARCOTICS DIVISION		FISCAL OPERATIONS DIVISION/TRAVEL
	DETECTIVE SUPPORT AND VICE DIVISION	4	ADMINISTRATIVE SERVICES BUREAU
	C/O, CTSOB		MOTOR TRANSPORT DIVISION

LAPD 15.75.0 (11/07)

#704
RECEIVED
SEP 22 2022
Operations-Valley
Bureau

RECEIVED #1108
OCT 04 2022
ASB
COMMANDING OFFICER

RECEIVED
SEP 28 2022 1758
ASSISTANT TO THE DIRECTOR
OFFICE OF OPERATIONS

OFFICIAL CORRESPONDENCE REVIEW

INITIATED BY: (NAME, BUREAU OR DIVISION, ETC.) Johnny Smith, Commanding Officer, Foothill Area		DATE September 19, 2022	
STAFF OFFICER ASSIGNED: (NAME, BUREAU OR DIVISION, PHONE EXTENSION, ETC.) Adriana Beltran-Herrera, Foothill Area, 818-756-8860			
SUBJECT: Acceptance of Donation – LAPD Foothill Area Personnel			
ATTN	REVIEWED BY:	ATTN	REVIEWED BY:
	DEVONSHIRE AREA	2 <i>al</i>	OPERATIONS VALLEY BUREAU
1	FOOTHILL AREA	<i>mm</i> 38	OFFICE OF OPERATIONS <i>9/21/22</i>
<i>CP</i>	MISSION AREA	4 <i>al</i>	ADMINISTRATIVE SERVICES BUREAU
	NORTH HOLLYWOOD AREA	<i>BB</i> 3A	Assist to the Director, Office of Operations
	TOPANGA AREA		
	VAN NUYS AREA		
	WEST VALLEY AREA		

LAPD 15.75.0 (11/07)

#698
RECEIVED

SEP 20 2022

Operations-Valley
Bureau

RECEIVED

1761
SEP 28 2022

ASSISTANT TO THE DIRECTOR
OFFICE OF OPERATIONS

RECEIVED *#1112*

OCT 04 2022

ASB
COMMANDING OFFICER